



**Formal Notice of
The Federation of NZ Seniornet Societies Annual General Meeting
and
Call for Remits.**

In accordance with the Constitution of The Federation of NZ SeniorNet Societies (the Federation), Member Societies are hereby notified that the annual general meeting (AGM) of the Federation will be held on:

Date: Wed, 10th of May 2023

Time: 3:30pm to 5:00pm

Location: Quality Hotel - The Angus, 5 Cornwall Street, Lower Hutt
or members can attend virtually, via Zoom [here](#).

Member Societies are invited to submit remits for consideration at the AGM. These **remits must be received no later than 5:00pm, 10 April 2023.**

Attending the AGM

Only current members of financial Member Societies of the Federation, i.e., Societies that have paid their 2023 subscription fee, can attend the AGM.

Members unable to attend in person will be able to attend the AGM via [Zoom](#).

Members are not required to register to attend the AGM.

Delegate notification

Only notified Delegates of Member Societies can cast votes at the AGM.

Member Societies **must notify** the Federation Secretary by email, secretary@seniornet.nz, of the name, email and contact number of their **Delegate by 5:00pm, 25 April 2023.**

Proxy Votes

As Member Societies can attend the AGM via Zoom, the use of proxy votes is discouraged.

However, should a Member Society wish to assign their vote to a proxy, a form authorising this will be made available [here](#), closer to the meeting date.



2023 Federation of NZ SeniorNet Societies Inc. Annual Symposium.

A symposium is being held in conjunction with the Federations AGM. Sessions cover a range of topics and speakers relevant to SeniorNet will be taking place on the 10th and 11th of May at the Angus Inn, Lower Hutt. See symposium schedule [here](#).

Morning and afternoon teas and a light lunch will be provided both days and is included in the registration fee.

Virtual attendance

For those people unable to attend in-person, sessions will be broadcast live via Zoom. However, please note that there are several limitations with virtual attendance at an event like this, including:

- 1 the audio and video quality cannot be guaranteed.
- 2 questions from the online audience will need to be submitted via the chat feature.
- 3 There is no opportunity meet and network with your colleagues from around the country.

Attendance in-person is the best way to take part in the symposium.

Virtual attendees must register to attend the symposium. **Access** to the live broadcast **will be restricted to email addresses provided on the registration form.**

Registration process

People wanting to attend the symposium, in-person or virtually, must register and **pay** the registration fee to **their SeniorNet.**

Member Societies will capture their members details on the Symposium Registration Form, available at seniornet.nz, and submit this to admin@seniornet.nz. One submission per Member Society.

The deadline for the Federation to receive completed registration forms is 5pm, 25 April 2023.

An invoice for the total registration fees will be issued to the Member Society. It is the responsibility of each Society to collect any fees due from their members.

Registration fees

As a contribution to the running of the Symposium, attendees (in-person or virtual) are required to pay a registration fee.

The fee to attend the symposium in-person is:

\$80 per person, with the Symposium dinner on the evening of 10 May.

\$40 per person, without the Symposium dinner.

A flat fee of \$60 will be charged to any Member Society which has registered one or more of their members to attend the symposium virtually. Recovery of this fee from their members is at the discretion of the Member Society.

Where a virtual fee is charged, the Member Societies @seniornet.nz email address will automatically be given access to the live zoom.

Frequently asked questions (FAQs)

Q1 Why can't I (our members) register directly with the Federation?

A1 The Federation cannot determine if someone is a current member of a Member Society and eligible to attend the symposium. Therefore, registration and collection of fees will be managed by Member Societies.

Also, as a general policy, the Federation does not interact directly with the members of our Members Societies.

Q2 I only want to attend day two, or some of the sessions, of the symposium. Can I pay a reduced fee?

A2 No, the full fee applies.

Q3 Some of our members will be attending in person but others want to attend virtually, do we still need to pay a fee to attend virtually?

A3 Yes, the fee for virtual attendees helps to cover the cost of this service.

Q4 We plan to project the live broadcast onto a big screen in our SeniorNet meeting room, for our members to watch. Do we have to register each person in the room?

A4 Access to the Zoom session will be limited to the email addresses supplied in the Registration form. Therefore, only one registration is needed in the above scenario.

- Q5** Once I've registered, can I change my mind about attending the dinner and get a refund?
- A5** Except under special circumstances and at the discretion of the Federation Committee, no refunds given after the registration deadline.
- Q6** If I register excluding the dinner, can I later attend the dinner?
- A6** If you did not register for the dinner and now want to attend, we will do our best to find a place for you, but this is not guaranteed.
- Q7** I have special dietary needs. Can these be catered for at the symposium dinner?
- A7** We will endeavour to cater for special dietary needs but cannot guarantee this. Any special needs an attendee has should be emailed directly to admin@seniornet.nz, no later than the registration deadline.
We will confirm if these needs can be catered for prior to the symposium. If we are unable to cater for your needs and no longer wish to attend the dinner, you will be refunded the dinner component of your registration.